



**BRANCH EXECUTIVE COMMITTEE MEETING
HELD ON WEDNESDAY, 5 OCTOBER 2016
AT THE EPSOM WORKING MAN'S CLUB**

Present: Danielle Bruce, (Local Organiser), Stephanie Cesana, (Strategic Officer), Greg David, Kevin Hedges, Bryan Hopperton, Clive Goddard, Pip Griffin, Kevin Long (Treasurer), Pete Steventon (Branch Secretary), Amanda Sands, Nigel Sweet, Gary Turley, Dave Wallace (Branch Chair), Jenny Young, Ann Sephton (Minute Taker)

DAVE WALLACE IN THE CHAIR

ITEM	AGENDA	ACTION
32/16	Introductions – The Chair welcomed everyone present to the Branch Executive Meeting. Introductions were made.	
33/16	Apologies – Steve Hearson who was wished a speedy recovery. Roger Laxton, Neil Martin, Roger New	
34/16	Minutes of Meeting held on 6 July 2016 – wording changed on Item 9/16 to read: SECAMB Management said there would be no redundancies in the move to the HQ at Crawley but there would be a loss of fringe allowances. Excess mileage would be paid. A voucher for £30 was won by the Branch at the National Conference. This will be raffled to one person at the AGM in February.	
35/16	Matters Arising – Minute 5/16 Gatwick Make Ready Straw Poll –Jenny was thanked for her work and report. Management are aware of these items which make staff unhappy and they are being dealt with. Pete to report this list at the next H&S review, which will be held on 2 November, where these items will be raised. Minute 5/16 SCAS 111 Evaluation Figures – these were given to HR and they are being looked at. The Trust is moving forward with Job Evaluation.	PS

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35/16 cont	<p>Minute 5/16 Leaflet 10 Good Reasons – nothing to report. Danielle to send Pete a leaflet for consideration. Danielle also speak to Gavin to put in his Newsletter that the GMB are not recognised in</p> <p>Minute 5/16 Meal Break Policy PTS – no meetings have taken place.</p> <p>Minute 5/16 – Pete/Bryan to take back to the JPF that staff were being stood down at inappropriate places.</p> <p>Minute 5/16 Nursing Homes – Danielle reported she has approached the Nursing Homes with more than 10 members. She is planning an event for November. Waiting responses from Rapkyns and Ticehurst. She reported that the Vines in Crowborough, the Management were checking access permission. There is an event that they may allow us to attend. Danielle has recruited a workplace contact in 4 Seasons and Lydfords who have potential for becoming Stewards. There will be another Nursing Home event at the end of November. The Chair thanked Danielle for all her hard work.</p> <p>Minute 5/16 Brighton Bombing – no response item now closed.</p> <p>Minute 9/16 HQ to Crawley – they are getting looked after but no correspondence gone out to them. The Strategic Officer suggested setting up Legal Surgeries in Lewes and Coxheath. Pete to arrange.</p> <p>Minute 9/16 Telephone Conference – Pete to set up conference number.</p>	<p>DB</p> <p>DB PS</p> <p>PS/BH</p> <p>PS</p> <p>PS</p>																												
36/16	<p>OBJECTIVE 1 – RECRUITMENT & REPRESENTATION</p> <p>Promotion of Equality – Welfare has been updated and this is going through the roof with requests for assistance. Most are stress, financial and mental issues. The Chair thanked Jenny and James for all their hard work.</p> <p>Recruitment Figures – these were tabled.</p> <p>No. of Cases being Represented –</p> <table border="0" data-bbox="355 1630 1171 1883"> <tr> <td>James</td> <td>none</td> <td>Pip</td> <td>– now in the Community</td> </tr> <tr> <td>Nigel</td> <td>6</td> <td>Nigel</td> <td>to speak to Angela re figures</td> </tr> <tr> <td>Amanda</td> <td>none</td> <td>Jenny</td> <td>9</td> </tr> <tr> <td>Greg</td> <td>3</td> <td>Bryan</td> <td>6</td> </tr> <tr> <td>Kevin L</td> <td>none</td> <td>Clive</td> <td>none</td> </tr> <tr> <td>Gary</td> <td>none</td> <td>Pete</td> <td>13 in various areas</td> </tr> <tr> <td>Kevin H</td> <td>none</td> <td>Dave</td> <td>3</td> </tr> </table> <p>Recruitment inductions are still on-going and Pete has been assisted by Steph, Dannielle and Nigel.</p>	James	none	Pip	– now in the Community	Nigel	6	Nigel	to speak to Angela re figures	Amanda	none	Jenny	9	Greg	3	Bryan	6	Kevin L	none	Clive	none	Gary	none	Pete	13 in various areas	Kevin H	none	Dave	3	
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<p>36/16 cont</p>	<p>JPF BUSINESS UPDATE – 23 September was the last date that the TU's raised concerns about the computer system in EOC. This has been escalated to the Board. Staff Side raised SCAS overruns which went to Court. SECamb have agreed that anyone taking annual leave will be paid an average. Currently there is 98 staff who do not want to work at the new HQ but work remotely. Management and Unions' paper on flexibility of rotas went to the Exec. Need to agree 25% and the paper is going back to the Exec as it was misunderstood at the beginning. Discussions took place about working weekends and nights. Despatch now has more information and therefore more appropriate vehicles will be sent out.</p> <p>Estates now privatised. Policies are going to the JPF for sign off. There is a Social Media Policy coming out. This has gone out to staff for comment but we were only given 8 days to comment and this was not enough. Chasing up on where SECamb is with Lone Working Policy as this is not being adhered to and we will bring this up again at the JPF. Information on Mental Health is not being shared with all necessary NHS services. Flagged addressed are not shared by Ambulances from other services (Police, Fire Brigade) and vice versa.</p> <p>PTS Update – Docklands are they still operating? Coperforma contracted work to Langford which went into Receivership and Docklands took the work over. It was obvious they were not getting the work to cover 50 staff and they now appear to have gone under. Still chasing payment of wages for staff concerned.</p> <p>Trust Band 6/7 Restructure & Consultation Update Trust is going through this process. They have given 45 days consultation to take place. TU's took offence to this as they were not giving enough information. Work streams have been developed to see if this is going to work. We appear to be following the SCAS model. We will be losing Team Leaders and reduction in Comms. There will be 3 Managers for the Make Ready Centres and the VPP role will be disappearing. Work streams are looking at what can be given to the Team Leader and the Comm role. TU's have been quite strong on this and we do not think this will run.</p> <p>Trust Red 3 Investigation Update - still waiting on the last report to come. The Trust Board did get angry that the report did not come out together.</p>	<p></p> <p>PS/BH</p> <p>PS/BH</p>

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36/16 cont	<p>National Paramedic Job Profile - final report has been received and we need to match SECAMB Paras into this position. This was taken from all Trusts to come to this profile. SECAMB is hoping the TU's get funding from the Government to cover this matching work.</p> <p>Update on MRC Sites and Single HQ – Tangmere live, Polegate going live next week and that will be it for the meantime. The Trust is pausing to see where they are on opening these sites. Single HQ there is 700 staff connected to this. They are going to Crawley next year. 200 have not confirmed they are going. 4 year protection for the mileage. Staff wants relocation expenses. Many wishing to have redundancy. The Branch Secretary has taken legal advice. Regional advice is there is no one answer on this. At the 1:1 staff is being asked to raise any concerns. Move taking place in February but there is a nine week delay on fit out. The Board will not be making a decision until 13 December, to see whether it should be deferred.</p> <p>111 Update - Prime Care out-of-hours Doctors have started. 60% going over to Prime Care. We have concerns that there will be a lot more ambulances being used. There is only 18 months of the contract left with SECAMB. There was a loss of access to the intranet and this has caused a lot of problems.</p> <p>Trust's AFC Job Evaluation Procedure - The Trust were trained last year and Staff Side were trained. Now the Trust members have gone and there is a Consultant being used by the Management. Trust looking to increase the training for Managers.</p>	
37/16	<p>OBJECTIVE 2 – NEGOTIATION, BARGAINING & PROMOTION OF EQUALITY</p> <p>Welfare Update – things are going through the roof with requests for assistance. Most are stress, financial and mental issues. Jenny wanted to update her accreditation but there is no longer a Welfare course. Region looking into this and will report back.</p> <p>Nomination for Health Conference – it was agreed that Pete, Jenny would go as Delegates and Clive and Nigel as Visitors.</p>	AS

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37/16 cont	<p>Nomination to National Conference – it was agreed that Dave and Amanda would attend.</p> <p>Regional Council including Strategy Weekend – It was agreed to job-share this between Pete and Nigel.</p> <p>Regional Committee – Dave agreed to attend these meetings.</p>	
38/16	<p>OBJECTIVE 3 – CAMPAIGNING & PROMOTING UNISON</p> <p>Nothing to report</p>	
39/16	<p>OBJECTIVE 4 – DEVELOPING AN EFFICIENT & EFFECTIVE UNION</p> <p>Pete to look into increasing data on mobiles</p> <p>Finance – Kevin tabled his report which was well received and the Chair thanked him for all his hard work.</p>	PS
40/16	<p>ANY OTHER BUSINESS</p> <p>Flu Campaign – Gary reported that the Trust pays Team Prevent to do this for our staff and people just do not turn up. It costs £40K so please use the service for your own protection.</p> <p>Inspect Ambulance Response Unit – this section is also looking to audit kitchens in Units and Stations. All food in fridges should be clearly labelled with name and date.</p> <p>Eye Test Vouchers in EOC – these are available to office staff. When iPads are issued and used, this service will be available to other staff.</p>	
41/16	<p>DATES OF NEXT MEETINGS Wednesday, 7 December</p> <p>Dates for 2017</p> <p>AGM – Monday, 27 February 2017 at the East Grinstead Town Hall – Cranston Room commencing at 6.00 pm and finishing at 8.00 pm. Refreshments will be available.</p> <p>Branch Exec Meetings: Wednesday, 5 April Wednesday, 5 July Wednesday, 6 September Wednesday, 7 December</p>	

